



Installing the Reading Log app



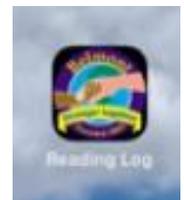
Installing on an Android device?

1. On your Android device, open **Chrome**  or scan the QR code above.
2. Open the following website <https://readinglog.belmont.harrow.sch.uk/>
3. Tap **Install**.
4. Follow any onscreen instructions.

Installing on an Apple device?

You can add a shortcut for your home screen to the **Reading Log** app.

1. On your iPhone or iPad, open **Safari** or scan the QR code above.
2. Open the following website:
<https://readinglog.belmont.harrow.sch.uk/>
3. At the top right of the address bar, tap **Share** .
4. Find and tap **Add to Home Screen** .
5. Close Safari (your internet browser) and open the new Reading Log app.



Logging in

Each parent has their own login for the app. This will be emailed to you. If you have multiple children, one key to access

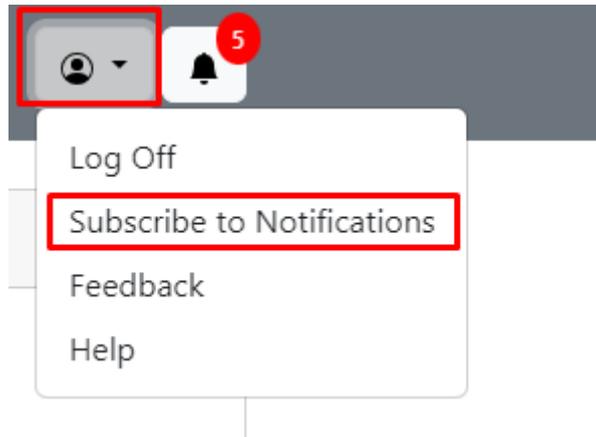
The screenshot shows the app's header with the Belmont logo, the text 'Reading Log', and user profile and notification icons. Below is a 'Guardian/Reader Log in' section with a message: 'Please log in using the key that the School Office has sent to you.' There is a text input field labeled 'Enter guardian pass key here' and a green 'Sign In' button.

you will only need all profiles.

Setting up Push Notifications

Please set up push notifications, so we can send alerts when progress is made.

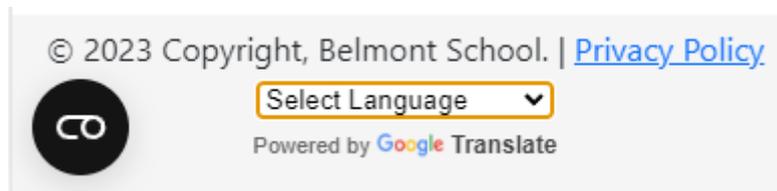
1. Once the app is installed and you are logged in, open the Person menu.
2. Choose Subscribe to Push Notifications.
3. Choose Allow.



Changing the page to your preferred language

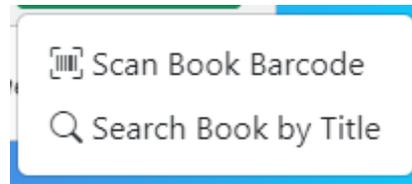
To support parents who speak any language to use our app daily, we have integrated Reading Log with **Google Translate** which supports translation into **133 languages**.

At the bottom of the page, choose 'Select Language' to convert the page into the language you are most familiar with.



Adding a Book

You can add Books your children are reading from the main menu. Choose the  **Add Book** button at the top of the page and choose to either add the Book by its Title or by the Barcode on the back of the book.



Once you have found the correct book, choose the **Add Book** button to the right of it, to add it to your child's reading collection.



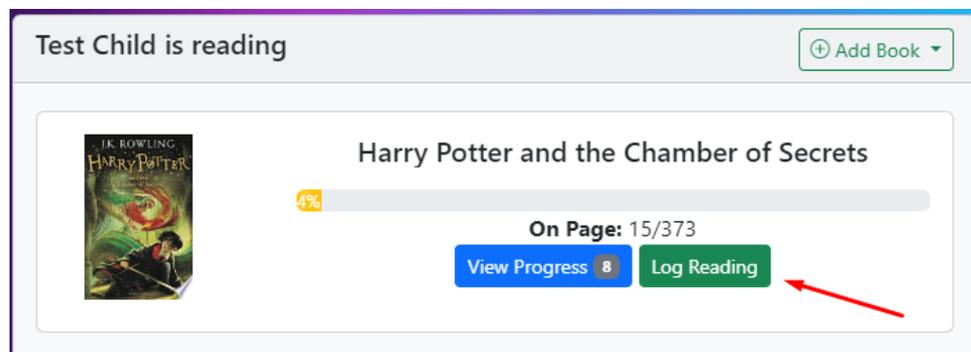
Jumpy Bumpy
Feeling

Jenny
McLachlan

[Add Book](#)

Logging progress

To log reading, you will need to choose the **Log Reading** button on the book that you have read.



A dialog will display asking you to enter the **Date that your child read**, and the **pages read**.

You may **leave a comment** for your child's Class Teacher to review.

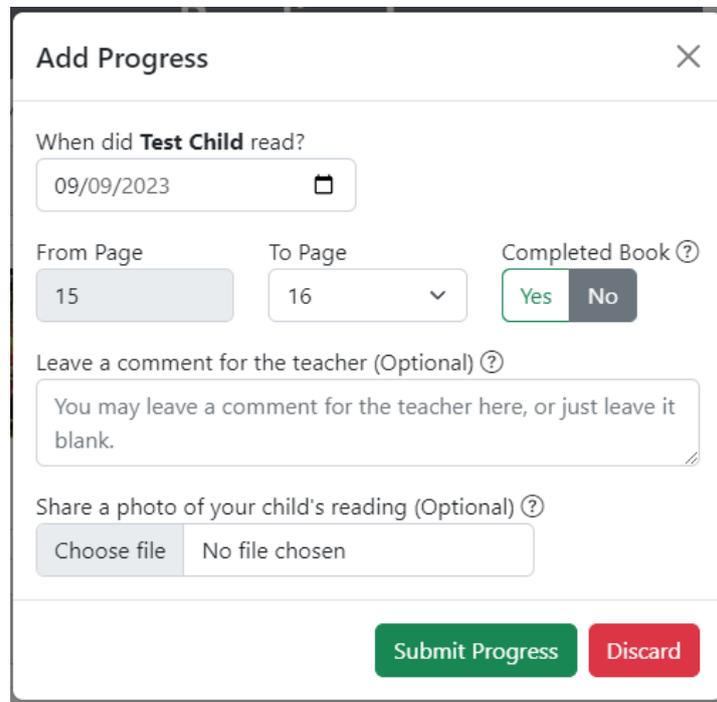
If you have translated the page into another language, **you must write your Comments in the same language**.

For example, if the page is translated into Arabic, then the Comment for the Teacher must also be in Arabic.

You can share a photo of your child reading with the Class Teacher. Teachers may choose to save the photo to display on School Display Boards.

Only the **Date** and **To Page** are required to **Submit a Progress Log**.

Once you have entered all the required information, choose **Submit Progress to Log the Read**.



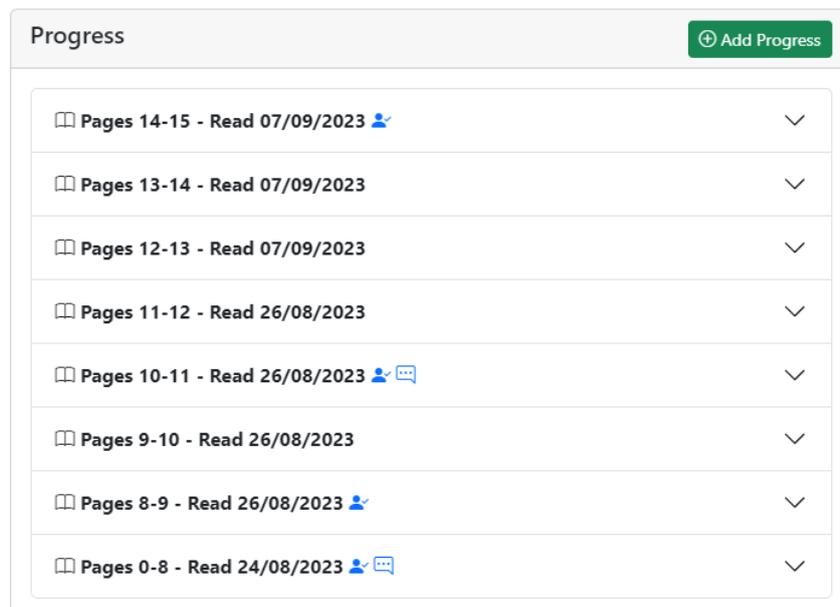
The screenshot shows a form titled "Add Progress" with a close button (X) in the top right corner. The form contains the following fields and options:

- When did Test Child read?**: A date input field with the value "09/09/2023" and a calendar icon.
- From Page**: A text input field with the value "15".
- To Page**: A dropdown menu with the value "16" and a downward arrow.
- Completed Book**: A toggle switch with "Yes" selected and "No" as an alternative.
- Leave a comment for the teacher (Optional)**: A text area with a question mark icon. The placeholder text reads: "You may leave a comment for the teacher here, or just leave it blank."
- Share a photo of your child's reading (Optional)**: A question mark icon and a file selection area with a "Choose file" button and "No file chosen" text.

At the bottom of the form are two buttons: a green "Submit Progress" button and a red "Discard" button.

All progress logs will be displayed when you view the book.

If a book has a 👤 symbol it means that a teacher has seen the Log and if it has a 💬 symbol a teacher has replied with a Comment.



The screenshot shows a table titled "Progress" with a green "Add Progress" button in the top right corner. The table lists progress logs for a book, with each row representing a different page range and reading date. The rows are:

Progress Log	Teacher Seen	Teacher Commented
Pages 14-15 - Read 07/09/2023	Yes (👤)	No
Pages 13-14 - Read 07/09/2023	No	No
Pages 12-13 - Read 07/09/2023	No	No
Pages 11-12 - Read 26/08/2023	No	No
Pages 10-11 - Read 26/08/2023	Yes (👤)	Yes (💬)
Pages 9-10 - Read 26/08/2023	No	No
Pages 8-9 - Read 26/08/2023	Yes (👤)	No
Pages 0-8 - Read 24/08/2023	Yes (👤)	Yes (💬)

Viewing Activity

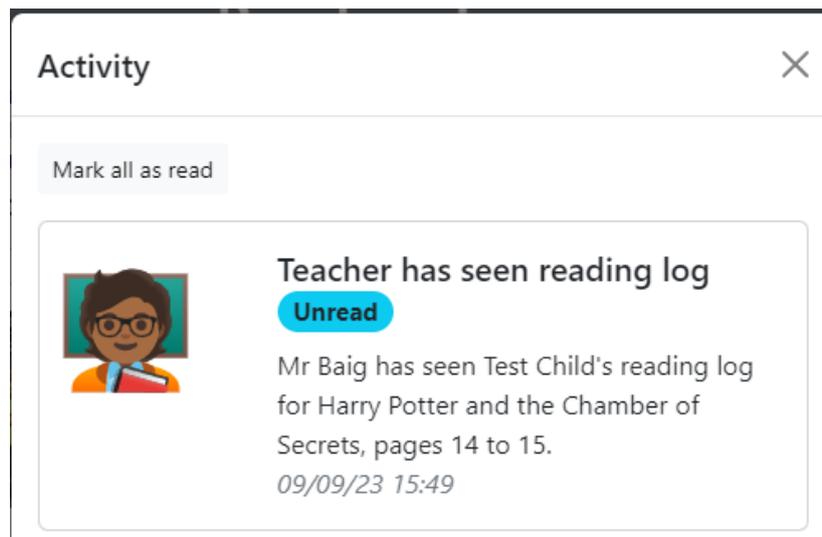
Activity is stored on the app in a helpful **Activity Centre** which can be accessed by choosing the bell icon at the top of the page.



The number above the Bell displays how many new Notifications you have since you last logged in.

You can clear these items by clicking on Unread Notifications individually or by choosing the **Mark all as read** button at the top of the Activity Centre.

You will be alerted to any activity related to logs you have made for example when a teacher has seen your reading log or posts a comment. You will also be notified when an achievement is awarded.

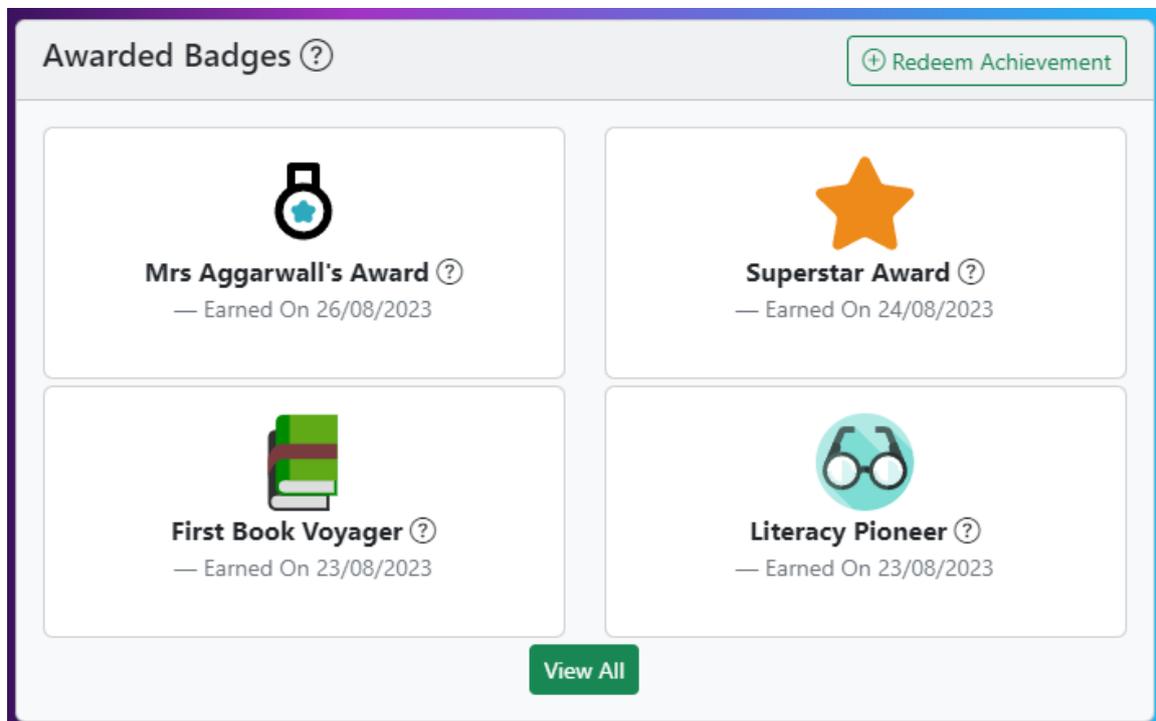


Viewing Badges

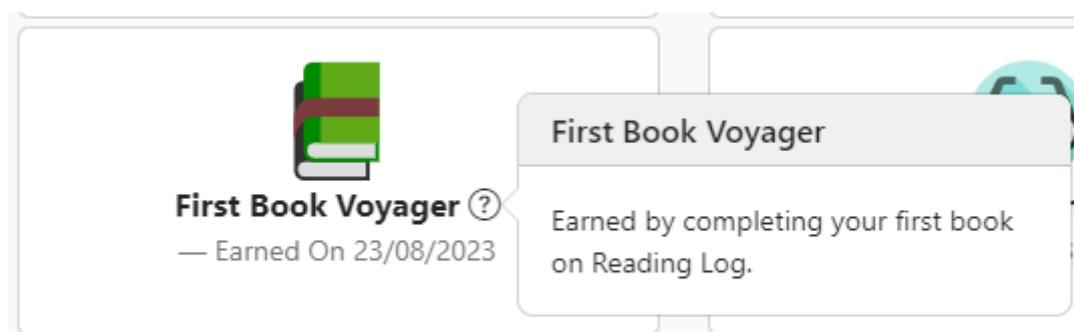
Children are awarded virtual badges **for reading consistently** and **logging the reading with their parents on the app**.

These badges are shown on the main page when you have opened your child's profile on the app. Scrolling down to the bottom displays the **most recent six badges earned on the app**.

To view older badges, you can choose the **View All** button.



Clicking on the question mark by a badge will show the reason it's been earned.



Adding a Badge using an Achievement Code

Children can be awarded paper achievement codes in school. These paper codes are redeemable on the app and will award a virtual badge.

If your child has one of these badges, they can choose the **Redeem Achievement** button on the top of the page and enter the code to redeem their badge.

Redeem Achievement Code

HJBVC23DFSA

Redeem

This code has been succesfully redeemed and added to your profile!

Technical Support and Feedback

If you require assistance using the app, please do not hesitate to approach any of the Office Team members during drop off or pick up.

You can also email Office@belmont.harrow.sch.uk to raise an issue or any feedback to help us improve the app.